

### Who should be listed as an Administrator?



#### DEFINITION:

Someone within your organization having the authority to sign contracts or agreements for your organization.

Someone within your organization that can validate a background check has occurred with each educator listed in the application.

#### EXAMPLES:

For a school, the administrator could be your principal, school board chair, or superintendent.

For an organization offering an out-of-school program, the administrator could be an executive director or board chair.