

## Iowa Governor's STEM Advisory Council Guidelines for

### Meeting Cost-Share Requirements

#### **Cost-share requirements:**

- May come in the form of cash contribution or in-kind.
- Must occur within the period of performance identified in the grant award; awarded programs are notified of these dates and cost-share may not be considered outside of this time frame.
- Must directly impact STEM BEST H.D. Program and fall within the proposed scope of work.

#### **Examples of cost-share may include:**

##### Contributions by a Community Partner:

- Facility usage
  - Example: School district holds class in off sight business location. Business Partner estimates usage of that space to be worth \$30. Cost-Share calculation  $\$30 \times \text{Number of Days Used} = \text{Total Cost-Share Amount}$ .
- Employees' wages for those who co-teach, program planning or attend professional development.
  - Example: Business Employee attends class to discuss program planning. Cost-share calculation, professionals hourly wage including benefits x number of hours given = Total Cost-Share Amount.
- Travel to a related meeting/conference
- Time of business/industry's designated STEM BEST® H.D. Program liaison
- Planning costs if occurring within the contractual program period
- Site visits to workplaces or other STEM BEST® H.D. Program partners or analogs
- Any related purchases – curriculum, technology, materials, equipment

##### Applicant/School

- Professional development between business and educators
- Coordinator and workplace development support, time and fringe benefit costs
- Adaptation of space for STEM BEST® H.D. Program use (outside what the award funds would cover)
- Any related purchases – curriculum, technology, materials, equipment
- Marketing and promotion activities